

4/13/20 - EPSB approves one-year certificates due to COVID-19

On April 13, 2020, the Education Professional Standards Board (EPSB) approved issuance of one-year certificates for applicants/candidates who have been affected by the COVID-19 testing center closures. Please note:

- **NO FEE FOR ONE-YEAR CERTIFICATES**
- **APPLICATIONS MUST BE SUBMITTED WITH ALL REQUIRED PAPERWORK**
- **APPLICANTS MUST MEET ALL OTHER REQUIREMENTS FOR PROGRAM ADMISSION OR CERTIFICATION**

Candidate needs CASE/GRE to get admitted to a program:

Educator Preparation Providers (EPPs) can conditionally admit candidates who have met ALL OTHER admission requirements to a program. Candidates seeking admission to an initial graduate certification program, such as Option 6 or Proficiency Evaluation, may be eligible for a one-year provisional certificate upon recommendation by the EPP and an offer of district employment in an eligible position. Candidates should check with their institution to see if they are required to pass the required assessments prior to preregistration for Spring 2021 classes. Candidates must pass the required admission assessment(s) within the one-year certification period in order to remain eligible for a subsequent renewal. Districts must submit CA-TP application for eligible candidates through the electronic upload process.

Candidates who have COMPLETED a teaching program and are scheduled to graduate in May/Summer 2020:

Candidates who have completed their program but have not been able to take/pass the Principles of Learning and Teaching (PLT) or specialty area test(s) are eligible for a one-year certificate. EPSB must receive the CA-1 from the EPP with the recommendation for certification and the candidate must appear in the Admission/Exit system. This applies to both undergraduate and graduate teaching programs (including Option 6 or Proficiency programs).

Candidates who have completed teaching program in the past, but have not be able to pass Praxis II tests yet (may currently be on Emergency or Conditional certificate):

Candidates who have completed their program in the past but have not been able to pass assessment(s) and get a recommendation from their EPP may be eligible for the one-year certificate. EPSB must receive the CA-1 with a recommendation from the EPP and they must appear in the Admission/Exit system unless the program was completed before Admission/Exit data was collected.

Candidates who have previously completed a teaching program, were issued a Statement of Eligibility (SOE), but it has now expired, and they would like to reestablish eligibility on testing:

Applicants previously issued a teacher SOE and did not complete KTIP, or did not apply for the Professional certificate after suspension of KTIP, must reestablish eligibility under KRS 161.030. Applicants must have, or

complete, 6 semester hours of new coursework (one-time only option) OR new Praxis tests. Applicants who want to pursue the testing option but cannot do so now due to testing center closures are eligible for a one-year certificate since KTIP is not currently required. Applicants must submit a new CA-2 application indicating “Renewal of All Applicable Certificates”.

Candidates who have completed a PRINCIPAL certification program, and would be recommended for the INITIAL principal SOE upon program completion:

Candidates who have completed their Educational Leadership program but have not been able to take/pass the SLLA or KY Principal test, will be eligible for a one-year Principal SOE. EPSB must receive the CA-1 with a recommendation from the EPP. This allows eligibility for a one-year Statement of Eligibility in order to apply for principal positions. Upon offer of employment, the school district will complete the Confirmation of Employment form and upload electronically. At that time, a one-year certificate will be issued with the renewal requirement that all tests must be completed within the year. If a job offer is not received within the one-year SOE period, the candidate must complete the assessment requirements prior to expiration. The principal SOE can be renewed for 4 years beyond the first year upon receipt of successful assessment scores.

Candidates who have completed a PRINCIPAL certification program in the past and want to RENEW their principal SOE on testing:

Per KRS 161.027, a SOE may be renewed via 6 semester hours of new coursework in Ed. Leadership or Administration (one-time option only) OR new principal assessments. If the candidate wants to pursue the testing option but cannot do so due to testing center closures, they would be eligible for a one-year principal SOE in order to apply for principal positions. Applicants must submit a new CA-2 application indicating “Renewal of Statement of Eligibility”. With an offer of employment, the school district will complete the Confirmation of Employment form and upload electronically. At that time, a one-year certificate will be issued with the renewal requirement that all tests must be completed within the year. If a job offer is not received within the one-year SOE period, the candidate must complete the assessment requirements prior to expiration. The principal SOE can be renewed for 4 years beyond the first year upon receipt of successful assessment scores.

Currently certified teachers who want to add a certification area via CA-HQ:

Applicants seeking additional certification via the CA-HQ route who are unable to take the content assessment(s) due to testing center closures must work with their district to complete and submit a CA-HQ application through the online process. Applicants must meet a minimum of 45 points through calculation of approved coursework by course analysis, teaching experience in the grade/content, content specific PD events, and awards/achievements (if applicable). Applicants who have achieved at least 45 points and are ONLY missing the content assessment, are eligible for the one-year certificate in the new area.

Applicants who have completed a teaching program out-of-state and do not have two years of certified teaching experience:

Applicants with less than two years of out of state teaching experience are required to take Kentucky's Praxis II tests. Under KRS 161.030 (3)(c) applicants are eligible for the 6-month Temporary certificate. The certificate must be requested by the employing school district and the district must verify that there are no certified teachers available for the position. If districts DO HAVE other applicants and cannot pursue the CA-35, applicants for certification should be encouraged to take the tests at the earliest time that they are available. ETS is exploring at home testing and may be implemented as early as May. Applicants should visit the ETS website for more information and updates.

Districts may also consider Emergency certification for these applicants if there are no other qualified applicants for the position. A qualified teacher means a teacher who holds the appropriate certification for the position unless the superintendent of the employing school district has documented evidence that the teacher is unsuitable for appointment.